

Higher Education and Student Affairs
Spring 2017 Practicum Opportunities

Title of Practicum
GLACUHO Host Committee

Practicum Description Summary

Residential Programs and Services at IUB is excited to host the Great Lakes Association of College and University Housing Officers (GLACUHO) Annual conference in October of 2018. The annual conference, with approximately 400 attendees from Indiana, Ohio, Michigan and Illinois, will be held at the Bloomington Monroe County Convention Center. The practicum offers students the opportunity to help with regional conference planning, collaboration with on campus and Bloomington community entities, opportunities to solicit sponsorship, assist in coordination of large scale events, and connection to a professional housing organization.

Sponsoring Office
Residential Programs and Services, Residential Life

Department/Office Website Address: <http://www.rps.indiana.edu/>
<https://www.glacuo.org/>

If multiple students can be selected for this position, please indicate the number of practicum students the site is willing to host:

Spring 2017

Number available: 1

Please identify any requirements outside the 8 hours per week of the practicum experience the student would be expected to complete:

Most work can be completed within the outlined 8 hours on own or in the office. There is the possibility of summer opportunities for work during implementation of the Summer Meeting. We would be interested in continuing involvement into fall to assist in the implementation of or to volunteer at the conference October 28-30th.

Learning outcomes associated with the practicum experience in your office:

- Understand the basic operations of a premiere regional housing association conference
- Participate in managing the day to day operations of a professional regional conference
- Convene and direct a committee of peers and professionals responsible for specific area of conference planning
- Work collaboratively with local businesses and vendors to build professional connections and solicit sponsorships

Provide a brief summary of the activities, duties, responsibilities and/or special projects associated with this position:

This practicum would include service on the core IUB GLACUHO host committee and assistance in the management of day to day operations of running a professional conference. This could include audio-visual, signage, traffic flow, set up, and contract management. Student will chair a sub-committee focusing on one area of the conference such as Banquets, Logistics, Volunteer Coordination, or Branding. Student will meet weekly with the site supervisor, the 2018 Conference Host.

Specific projects would include: planning and organizing the GLACUHO Summer Meeting, a two day event that includes the GLACUHO Mid-Level Institute and a visit from the GLACUHO Board of Directors; assisting with monthly reports; aiding with budget management for the conference; and providing leadership of sub-committee.

Site Supervisor for Practicum Experience:

Name Jocelyn Maul
Address 501 N Jordan Ave, Wright Quad
Phone 812-855-1920
E-mail jemaul@indiana.edu

Individual completing this form:

Name Jocelyn Maul
Address 501 N Jordan Ave, Wright Quad
Phone 812-855-1920
E-mail jemaul@indiana.edu

Yes, my department plans to attend the HESA Practicum Fair and we have completed the description form

No, my department does not plan to attend the HESA Practicum Fair, but we have available opportunities for students and I have completed the description form

No, my department does not plan to attend the HESA Practicum Fair and we have no available opportunities at this time.

Please submit completed practicum description form to Amy Núñez, hesaga@indiana.edu, by October 6, 2017. Past practicum descriptions can be found at <http://education.indiana.edu/students/graduates/programs/hesa/masters-practicum-opportunities%202015.html>

If you should have questions concerning this form or the establishment/maintenance of practica in your office, please do not hesitate to contact Danielle De Sawal, HESA Master's Program Coordinator, Education 4272, at 856-8382 or via e-mail at ddeawal@indiana.edu.